

# Monthly Club Report to County Extension Agent for Family & Consumer Sciences

**Secretary: Fill out and sent to County Extension Agent for Family & Consumer Sciences immediately after each meeting.**

1. Name of Club \_\_\_\_\_ Month \_\_\_\_\_

ATTENDANCE: Members \_\_\_\_\_ Visitors \_\_\_\_\_ TOTAL \_\_\_\_\_

2. Membership Status:

Number enrolled in your club now:

Regular Members \_\_\_\_\_ Members-at-Large \_\_\_\_\_

3. Major Lesson \_\_\_\_\_

Other lessons or programs \_\_\_\_\_

Members' Comments on lessons \_\_\_\_\_

\_\_\_\_\_

4. Ideas for future lessons \_\_\_\_\_

5. How have club members used previous lessons? \_\_\_\_\_

6. Chairmen Reports given \_\_\_\_\_

7. List any suggestions or questions for your agent \_\_\_\_\_

\_\_\_\_\_

8. Names and address of lesson leaders for next month \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Names and address of members added this month  
(Please send enrollment form and dues.)

\_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_ Phone \_\_\_\_\_

List any members change of address

\_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_ Phone \_\_\_\_\_

Names of members dropped this month

\_\_\_\_\_

\_\_\_\_\_

Other activities or projects this month \_\_\_\_\_

Describe briefly \_\_\_\_\_

\_\_\_\_\_

No. of work days \_\_\_\_\_ Attendance \_\_\_\_\_ What was done? \_\_\_\_\_

\_\_\_\_\_

9. Information shared with non-members:

Person-to-person contact adult \_\_\_\_\_ youth \_\_\_\_\_

No. of groups reached adult \_\_\_\_\_ youth \_\_\_\_\_

10. Next meeting place \_\_\_\_\_ Hostess \_\_\_\_\_

11. Date and time of next meeting \_\_\_\_\_

Signed \_\_\_\_\_

Secretary