

District 7 September 2009 Staff Minutes

--Welcome was extended to Amy Tyler, Fulton FCS; Cora Hughes, Muhlenberg Fine Arts Fine Arts; & Cecelia Hostila, Trigg FCS

--Karen Ramage presented budget update; ok for the rest of this year, but University may cut 1 ½ to 2%. Ended the year in the black and vacancies have been cut down to normal—currently carrying 16 vacancies. Nothing was noted regarding specialists' travel, so we should still expect specialists to travel to counties when requested.

--Karen reported she has finished Agent Performance Evaluations. Scores should be back around first part of November.

--Nancy Kelley gave an update on the new marketing resources. New website has UK discount built-in. New users must register and will receive a confirmation to log-on. May shop with a credit card or purchase order.

--Food Stamp Grant ends September 30, 2009; counties should fulfill their commitments prior to that date. Current food receipts in now; food receipts for September 1-15—send by Sept. 18; food receipts for September 16-30—send by Oct. 1

--Martech is due September 15.

--Financial statements/legal notices are due Sept. 30. Copies of newspaper to Matt.

--Staff Performance Evaluations are due to Matt by October 1.

--College of Agriculture Staff Appreciation Day is Wednesday, October 21, 2009

--4H In-service update is December 1-3; Strongly encouraged to attend.

--Report to the people is due December 15th to agpsd@uky.edu

--Posters have been sent to every county advertising the Moneywi\$e and seeblue.gogreen websites.

--Ky. Beef Conference is October 27 at the Fayette County Extension Office. Additional brochures can be printed from the Regional websites at <http://ces.ca.uky.edu/cesrc/kybeef>

--Kentucky is hosting the Tri-State Diversity Conference February 4-5, 2010 at Cincinnati Airport Marriott Hotel in Northern Kentucky

--A Prescription Drug Abuse Prevention Conference is January 26-27, 2010 at the Marriott Hotel in Lexington.

--Great turn-out at State Fair...Extension commended for great participation.

--An Advanced Grant training will be November 19th at UKREC in Princeton, 10-3 p.m. CST

--Paula Jerrell gave Epsilon Sigma Phi update. March 23 & 24, 2010 is the date for the annual meeting in Bowling Green. Everyone is encouraged to join, if eligible, and participate in the annual meeting. Laura Wilson and Debbie are the Regional representatives. May join after 5 years, and annual dues are \$55 and renewal dues are \$50.

--H1N1 website is <http://www.ca.uky.edu/HES/fcs/pandemicflu/index/html> Refer to this site for current information.

--The December 24th holiday may be taken any time until June 30, 2010. You should code "in lieu of" and request through Matt. You may take 2 – ½ days to equal the one holiday.

--The Office Procedure Manual has been updated and is on the District website.

--Please notify Jeanne Davis if you receive grants.

--Volunteer Forum will be held in February in Lexington and everyone is invited to attend.

--Jay Stone presented an update on the Support Staff Evaluations and distributed powerpoint notes for reference and will e-mail to agents as requested.

--Matt would like feedback about having a District Staff picnic.